

Steamboat Wharf Marina
Standard Operating Procedures
Boat Cleaning – (not power washing)

Department:	Service Department	
Procedure:	Boat Cleaning – (not power washing)	
Date Issued:	November	2015
Date Revised:	November	2015

Purpose of Procedure: To provide a clear procedure for cleaning and washing (not pressure washing/power washing) boats and avoid any potential environmental impact from these activities.

Steps of (SOP) Standard Operating Procedure:

Designated Maintenance Areas – When cleaning boats on land they shall be cleaned and washed (not pressure washed) in designated areas of the boat yard.

Boat Washing (not pressure washing) Procedure:

- Close doors and windows and remove or cover items that may be damaged if they get wet. Clean shoes before entering and working on boat.
- Visually inspect boat with service manager. Manager will explain needed work and provide appropriate brushes, sponges, rags, cleaners and other materials to complete the job.
- Only used environmentally friendly or biodegradable soaps. If a customer asks for a specific soap, check with the service manager to verify that the soap is approved for use in the marina.
- Perform boat wash as directed by the service manager.
- All customers working on own boats shall be informed to use environmentally friendly or biodegradable soaps, detergents or other cleaning products when cleaning their boats.

Evaluation of Procedure: The service department manager will inspect and supervise all boat washing and cleaning jobs. The service department manager will advise on how to prepare the boat, what cleaners to use, and inspect the quality of the work completed, and ensure these procedures are followed. This SOP shall be evaluated annually and updated as necessary.